**CHANGE OF DETAILS FORM**

**This information is private and confidential and is for use in your clinical file only**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Personal Details:** | | | | |
| **Title** | Mr Mrs Ms Miss Dr Other: | | | |
| **Surname** |  | | **Date of Birth** |  |
| **First Name** |  | | **Middle Name** |  |
| **Street Address** |  | | **Preferred Name** |  |
| **Suburb** |  | | **Post Code** |  |
| **Postal Address:** |  | | | |
| **Phone / Home :** | | **Work :** | **Mobile:** | |
| **Email Address:** | | | **Consent to SMS Reminder?** Yes No | |
| **Preferred Contact Method:** Home phone Work phone Mobile phone Email SMS  (Please circle) | | | | |
| **Occupation:** |  | | **Marital Status :** |  |

|  |  |  |
| --- | --- | --- |
| **Emergency Contact Details:** | | |
| **Next of Kin (Full Name):** | **Contact Number:** | **Relationship:** |
| **Emergency Contact (Full Name):** | **Contact Number:** | **Relationship:** |

**By becoming a patient of Ravenswood Family Practice and signing this new patient form I agree and consent to the following:**

* I consent to the use of my personal health information by **Ravenswood Family Practice** and other health care providers involved in my medical treatment and health care within this centre.
* I declare that the above details as completed have recently changed and this information should be used in addition to the new patient registration form completed at my first visit to Ravenswood Family Practice.
* I consent to the disclosure of my personal health information by the above named practice to other health care providers involved directly or indirectly involved in my personal health care or medical treatment.
* As part of preventative health services offered by this practice we send out follow up reminders and recalls when routine investigations are due. I consent to receive follow up reminders and recalls to be sent through my preferred method of contact.

Signature­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_

Printed Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (If the patient is under 16 years the parent/guardian is to sign)